

Appendix V

to Examination Regulations for qualification as a
"Certified Passive House Designer/Consultant"

Fee Schedule for initial qualification or renewal of the certificate

Valid as of 01 May 2016

All charges are stated without the statutory VAT.

The fees cover all services for checking of the submitted documents by the Passive House Institute (hereafter referred to as the PHI), issue of the certificate or renewal of the certificate and inclusion of the certificate holder in the list on the website www.passivhausplaner.eu for a five-year period including updating of names and addresses on the website.

The certificates will be issued or renewed by the PHI only if all conditions have been met.

Proof of this must be provided by the applicant.



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Fee for first-time qualification by means of a written examination conducted by an examination host accredited by the PHI (Section 2 of Examination Regulations)	No specification by the PHI. The fee will be specified by the examination host and is payable to the same. (A charge for each examination participant is payable by the examination host to the PHI)
Fee for first-time qualification or renewal of the certificate by means of project documentation through an assessing body accredited by the PHI (Sections 3 and 5 of Examination Regulations)	No specification by the PHI. The fee will be specified by the assessing body and is payable to the same. (A charge for each project documentation is payable by the assessing body to the PHI)
Fee for renewal of the certificate by the PHI by means of further training credit points. (Section 5 of Examination Regulations)	€ 450 iPHA or IG-Passivhaus members will receive a discount of 20 %. The fee is payable to the PHI in advance.
Inclusion by the PHI of additional qualifications of certified Passive House designers/consultants in the list on www.passivhausplaner.eu (Section 5 of Examination Regulations)	€ 60 for inclusion of an additional qualification € 100 for inclusion of several additional qualifications (the same additional qualification for several persons or several additional qualifications for a single person)